

## **SPORTS OFFICIAL**

Campus Recreation is a division of the Department of Campus Life that provides a variety of fun-filled, health promoting, physical and recreational activities conducive to wellness and personal development. Students, faculty and staff participate in these activities through the following programs and services: intramural sports, open recreation, sport clubs, recreational organizations, special events and instructional programs.

### **Requirements:**

1. As part of the hiring process, each employee is required to attend a mandatory orientation sessions which are not paid. These sessions will begin the first week school is in session in August.

### **Responsibilities:**

1. Arrive on time, prepared to work at the start of your scheduled shift.
2. Enforce all facility and intramural policies, rules and regulations.
3. Minimize and eliminate hazardous situations.
4. Recognize and respond effectively to emergencies.
5. Inspect and assist with equipment set-ups prior to all intramural events.
6. Assist the supervisor to complete accident and incident reports immediately following injury or incident.
7. Complete appropriate records, reports, and timecards.
8. Demonstrate an understanding and confidence in the game you are officiating according to the rules established by Campus Recreation.
9. Enforce the rules of the game in a professional manner.
10. Attend all Staff Meetings and Sports Official training sessions.
11. Follow all established policies regarding substitutes.
12. Assist Intramural Supervisor and Intramural Assistant as needed.
13. Maintain a positive attitude.

### **Qualifications:**

1. No prior experience as a sports official is necessary.
2. It is preferred if applicants have at least 2 years experience playing or participating in competitive sports or Intramural sports.
3. Must be attentive, confident, and be dependable.
4. Ability to communicate clear and concisely with others.