Faculty Assembly Minutes

February 24, 2014
Chair: Joan M. Carroll
Recorder: Sarah Balseiro

Members Absent:
- AFL – John MacDonald
- ECO – David Andrews
- M&M – Kenneth Shaw
- SA – ________________
- SA – ________________
- SA – ________________

The meeting was called to order at 3:13 pm.

I. Approval of Agenda
Motion was made to remove the February 10 minutes from Item II (Approval of Minutes) since they were not available. The revised agenda was approved.

II. Approval of Minutes – The minutes of the November 25, 2013 meeting were approved as corrected.

III. FA Chair’s Report – Joan Carroll
Pete Knuepfer, President of UFS, will be here for our March 10 meeting. If there is anything specific that you would like addressed, please let the chair know.
ROTC – It is very likely that one of the cadets will have a proposal for us at our next meeting.
We are continuing to work on streamlining the process for Online Faculty Activity reporting & DSA application.
Please state your name and constituency before speaking so that we can learn one and other’s names.
Please continue to support our green initiatives by bringing your own reusable beverage container to FA meetings.
Please continue to send handouts and reports to faculty.assembly@oswego.edu Sarah will convert handouts to PDF files for posting on our website and sharing through Google Drive.

IV. Governance Task Force Report – Kathryn Johns-Masten
Have started a draft document that will be shared with Faculty Assembly soon. It is still being worked on. Hopefully will be done by the end of the semester.
Main thoughts brought up while creating draft are:
- What’s the workload?
- Do these recommendations make sense or are there places that need streamlining?
- Are there ways that the committees can provide leadership opportunities on campus?
Some recommendations include changing some FA councils to committees if they don’t meet often or are more of a sharing information situation, creating a better web presence for all committees, potentially creating term limits for chair positions, and streamlining representatives from each department.

V. Reports of Councils, Committees, and Task Forces
• **Personnel Policies Council** – Gwen Kay
  Reviewed proposed Change to the Membership of Graduate Council and endorsed proposed changes as follows:
  
  Section 1. Membership
  
  a. Non-voting member is the Dean of Graduate Studies and Research
  
  b. The Graduate Council shall be elected from the members of the graduate faculty. The Faculty Assembly shall elect seven voting members with staggered two-year terms. Membership shall include at least one member from the: College of Liberal Arts and Sciences, School of Education, School of Business, and School of Communications, Media, and the Arts. One shall be elected from the Library.

  Task Force on Shared Governance (to address recommendation from Middle States). Soon to be released report has not addressed faculty representation on the Assembly; discussion of one person per representation. Communication to faculty representation also needs to be addressed more fully. Report will also note several FA councils recommended to be dissolved moving forward. Need to address term limits for various council and term limit for FA chair.

  Address Part-time criteria for DSA. Further, rethink DSA and draft new policies to guide the program.

• **Academic Policies Council** – Greg Parsons
  The standard Computer & Information literacy language was approved for addition to the Economics BA and the Women’s Studies BA.

  The proposal to revise the Electrical and Computer Engineering BS was approved pending corrections.

  Approved a request to change the name of the department of Earth Sciences to the department of Atmospheric and Geological Sciences

  Approved the request from the Global & International Studies B.A. to remove GLS 498. The core now requires GLS 400 with no other option.

  Approved the request to provide a blanket deviation for SoB students. The deviation permits students to receive credit for COM 211 when COM 210 was the requirement for their catalog year (COM 211 is now the required course, but was not previously).

  The proposal to revise the Adolescence Education 7-12 B.S. Chemistry/General Science Extension was approved pending corrected the side by side copy.

• **General Education Council** – Jim Nichols
  Met on February 11th and approved GEO 315: Earth’s Fury for World Awareness – Natural Sciences, and the writing plan for Human Development.

• **Admissions and Student Services Council** – Lisa Glidden
  Met on December 2nd and Dan Griffiths from Admissions made a presentation on the admissions process. Beth Clark was elected recorder.

  Met on February 21st. If you have not already done so, attend a Title IX workshop. It is very important for faculty to know they are obligated to report a Title IX issue to Lisa Evaneski,
and he or she cannot maintain a student’s confidentiality. Title IX is related to any acts of
discrimination, harassment, abuse or lack of equity toward women.

Jerald Jones Woolfolk has agreed to serve as an ex-officio member of the Council until Jim
Scharfenberger’s replacement is hired.

Discussed the issue of international and ESL students potentially needing extra time on exams
or written assignments. We are researching to see if other SUNYs or colleges have programs
like this, and are asking for feedback/input from our faculty.

Please contact Lisa Evaneski if you are willing to serve as or find out more information about
being a faculty representative on the Student Conduct Committee, Judicial Advisory Panel, or
Administrative Appeals Panel.

- **Undergraduate Curriculum Council** – James Early
  Met on Wednesday, February 12th and approved the following course proposals:
  - ART 310 (Update) - Intermediate Drawing
  - BRC 428 (Prereq)
  - BRC 455 (Prereq)
  - COM 318 (New) - Event Planning
  - ECE 375 (Prereq)

  The following course was actually approved on 11/13/13 pending an update to the course title:
  - TSL 363 (Update) - Clinically Rich Field Experience II: TESOL

- **Campus Concept Committee** – Casey Raymond
  The committee met on January 21st with President Stanley. She stated that although the future
  budgets are unknown, new capital project funds are unlikely. She stressed that the committee
  should prepare plans for future projects so that the campus is prepared when funds are
  available. These other source might include RIDC, SUNY 2020, or other initiatives. President
  Stanley suggested that the committee consider:
  - Completion of the Hewitt Quad improvement
  - Continued integration of sustainability in campus facilities
  - Future of a residential campus

  The committee met on February 17th and reviewed the mission statements for programs and
  units in the Hewitt Quad. The committee is requesting confirmation that the mission
  statements are still valid from these units. The committee is beginning to review the SUNY
  Construction Fund Facilities Master Plan document generated for our campus.

VI. **Elections** – no nominations

VII. **Unfinished Business**

Proposed revisions to Geology programs:
- BS-Tracks 1 and 2  Approved 33-0
- BA degree  Approved 32-0
- Minor  Approved 32-0
Proposed revisions to Photography minor  Approved 33-0

Proposed revisions to Electrical & Computer Engineering program  Approved 34-0

VIII. New Business

No new business.

Meeting adjourned 3:56 pm