The meeting was called to order at 3:10 pm.

I. Approval of Agenda
Motion was made to remove the April 15 minutes from the agenda since they were not available. The revised agenda was approved.

II. Approval of Minutes – The minutes of the April 1, 2013 meeting were approved as distributed.

III. FA Chair’s Report – Joan Carroll
The call for nominations for the search committee for the Dean of the College of Liberal Arts and Sciences will go out this week. Faculty that have continuing appointments or are on tenure track lines are eligible for nomination. There are positions for a professional staff member and a student as well.
SUNY Faculty Senate Standing committee service opportunities have been sent on the FA list-serve.
The tentative fall meeting schedule has been drafted and will be posted to the Faculty Assembly website. Please inform Faculty Assembly about changes in representatives for the fall.
Remember to go to commencement.
Nathan Hemmes thanked Faculty Assembly for all that he has learned and experienced during his three years of service as the Student Association representative.
Please continue to send handouts and reports to faculty.assembly@oswego.edu

IV. Reports of Councils, Committees, and Task Forces

- **Personnel Policies Council**

- **Academic Policies Council**
The council reconsidered the language in the proposal to change the Academic Load description in the Undergraduate Catalog to address Co-op placements. The proposed language had been modified on the floor of FA during the April 15 meeting. APC approved the proposal with the modified language.
The council also approved all of the proposed Psychology program changes: Psychology B.A., the five-year B.A./M.A. in Human Computer Interaction, the five-year B.A./M.B.A., the Philosophy-Psychology Major, and the Psychology Minor degree.

- **Priorities and Planning Council**
Met on Friday, April 26th and approved the Curriculum & Instruction department's proposed revisions to the Teaching English to Students of Other Languages (TESOL) Master of Science
in Education program. P&P also discussed the Academic Affairs plan and progress on considering the SOS results. The next meeting is scheduled for May 10th.

- **General Education Council**
  Met on April 16th and approved:
  
  MET 320  Humans and Atmospheric Change  World Aware – Natural Sciences  
  MUS 413  Beethoven: Child of the Revolution  Humanities  
  
  The GEC also approved the Computer and Information Literacy Infusion Plans for Human Development and for Psychology. They also reviewed the status of departments that have added a cognate to their programs in lieu of Computer and Information Literacy Infusion Plans. The Academic Policies Council will ultimately report these program changes for FA approval. The General Education Council will maintain a list of courses approved to serve as a cognate in lieu of infusion.

- **Graduate Council**
  Met on Friday, April 26th and approved the following course revisions:
  
  TED 582:  Engineering Concepts for Technology & Engineering Education  
  HCI 559:  Data Analytics  
  
  The following new course was approved pending minor revisions:
  
  TEL 573:  Biotechnical Systems  
  
  The Council approved minor changes in the MSED Curriculum & Instruction Professional Certification Program  
  
  If necessary, our next meeting is scheduled for Friday, May 10th at 8:00 AM.

- **Undergraduate Curriculum Council**
  Met on April 24th and worked on-line until Sunday, May 28th to approve the following course proposals:

  CSS 360 (New) - Studies in National Cinemas  
  CSS 385 (New) - Children's Literature and Film  
  CSS 391 (New) - Film Practicum  
  CSS 485 (New) - Experimental Film  
  CSS 491 (New) - Location-based Filmmaking  
  ECE 491 (New) - Capstone Preparation  
  ECE 492 (New) - Capstone Project  
  FIN 391 (Update) - Real Estate Finance  
  HDV 497 (New) - Practicum in Teaching for Human Development  
  MET 320 (Update) - Humans and Atmospheric Change  
  MUS 382 (Update) - Recording Technology I  
  MUS 383 (Update) - Recording Technology II  
  MUS 482 (New) - Recording Technology III  
  PED 320 (New) - Volleyball Coaching Techniques  
  PHY 205 (Update) - Energy and the Environment: A Global View
Faculty Assembly Minutes
April 29, 2013
Chair: Joan M. Carroll
Recorder: Alex Elkins

TED 482 (New) - Engineering Concepts for Technology and Engineering Education
TEL 373 (New) - Biotechnical Systems

Prerequisite changes were approved as follows:

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<th>Course 1</th>
<th>Course 2</th>
<th>Course 3</th>
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During this academic year, UCC reviewed 150 proposals (103 New/Update, 47 Prereq).

V. Governance Task Force – Yvonne Petrella
This group has met several times this year. The task force separated into groups and reviewed the governance of other SUNY institutions by their programming and size. Then the task force analyzed the strengths and weaknesses of SUNY Oswego’s current governance.

Next the task force needs to synthesize information into coherent plans and then develop drafts of those plans and have something reviewable for faculty. Questions such as what the size of faculty governance should be, should there be a senate model, should there be fewer members on the governance councils, and the workload for faculty governance are being considered. Also, the use of technology is being considered to diminish this burden.

VI. Facilities Update -- Thomas LaMere and Mary DePentu
Facilities Maintenance and Operations has a huge task of maintaining the facilities of SUNY Oswego. Many projects are being completed and many others will start this summer.

On East Campus:
- Park hall will be completed this summer
- Rich Hall’s roof delaminated over the past couple weeks and will receive a total renovation this summer
- Once the Shineman complex is completed, Snygg will be torn down and will be utilized for parking
- Electrical improvements will be made on Lee hall
- Sheldon Hall restoration of plant work around the building completed

In the Central Campus:
- Penfield library will see ladies room improvements
- the Funnell roof needs replacing since it was delaminated in same storm as Rich Hall
- Hewitt Union is a transition point for new renovations
- Tyler hall will surge into Hewitt union next year during their renovations
- Concrete Surface in the quad are being repaired
- Tyler Hall will see door painting which will be two summers.
- Wilber hall renovations will happen after the fall semester and surge spaces will be designated as the time comes.

On West campus:
- Cayuga and Oneida will be needing new windows and masonry repairs
- Onondaga is receiving a telecommunication upgrade
In general, the campus will see the following general improvements:

- Rice Creek facilities will be completed for the fall semester
- Interior Signage will be improved
- The Capital plan does not recognize every building on campus, so some facilities will be spruced up to keep them up to date
- Users of fleet vehicles for the summer need to reserve such vehicles now.
- Soccer fields are being completed from work begun last fall.
- Students will help plant 10,000 bulbs on the Iroquois Trail and will bloom next spring
- Major roof repairs will be conducted on Littlepage and Scales this summer
- A water isolation valve system will be installed to isolate separate buildings rather than shutting down half of campus.
- Power outage and maintenance of electrical loop
- Key Audit will happen during Fall 2013

VII. Unfinished Business

**Proposed Addendum to “Academic Load” description in the Undergraduate Catalog**
In order to be considered full-time, students must be registered for a minimum of 12 credit hours. This proposal adds language to the catalog to include students working in full-time Co-op placements. Since the number of hours required by employers of full time workers varies, the language of the proposal was amended as follows:

From:  *The work portion of 40 hours per week co-op in any semester is considered the equivalent to a full-time academic load making the student full-time.*

To:  *The work portion of a full-time co-op, as defined by the employer, in any semester is considered the equivalent to a full-time academic load making the student full-time.*

Approved 42-0

**Proposed policy revision for students pursuing a 2nd degree**
Our current policy requires that students pursuing a 2nd degree at Oswego complete a minimum of one-half of the major and concentration requirements at Oswego after admission to the second degree. This requirement often resulted in students repeating courses for which they had already received transfer credit. This proposal diminishes that likelihood.

Approved 42-0

**Proposal to amend the charge of the Assessment Advisory Committee**
Committee has actually been reviewing the Gen Ed Assessment findings. This proposal simply formalized that duty.

Approved 41-0

**Proposed General Education policy on transfer students from schools on the quarter system**
Enables transfer students to meet Gen Ed categories with a minimum of 2.667 transfer credits.

Approved 41-0

VIII. New Business – None

*The meeting was adjourned at 3:57 pm.*