Members Absent:
Liz Dunne-Schmitt – ECO  Robert O’Connor – ENG  Karol Cooper – ENG
Steven Abraham – M&M  Adrian Ieta – PHY  Bill Rose – SOC
Alec Tavarez – Student

The meeting was called to order at 3:10 pm.

I. Approval of Agenda
   Motion was made to remove the April 1 minutes from the agenda since they were not available. The revised agenda was approved.

II. Approval of Minutes – The minutes of the March 11, 2013 meeting were approved as distributed.

III. FA Chair’s Report – Joan Carroll
   Today we will elect faculty to the Provost’s search committees for the Dean of Graduate Studies and Research and the Dean of Extended Learning.
   PPC will call for nominations for the search committee for Dean of the College of Liberal Arts and Sciences.
   Our next (April 29) meeting is abbreviated because of the General Faculty meeting at 4pm. We will have a report on summer projects from Facilities Management and Operations and an update from the Governance Task Force. Lisa Evaneski from Judicial Affairs will also report at this meeting.
   An email has been sent to the FA list-serv with a link to the SUNY Faculty Senate standing committees. Members are encouraged to consider service and to share the link with constituents. Please continue to send handouts and reports to faculty.assembly@oswego.edu and to bring reusable cups to meetings.

IV. Reports of Councils, Committees, and Task Forces
   • Personnel Policies Council
      In consultation with the Provost, PPC is proposing an amendment to the charge of the Assessment Advisory Committee – the committee will also be responsible for reviewing the General Education assessment results and compiling the executive summary thereof to be shared with faculty at annual retreat. Proposal distributed at today’s meeting.
      Discussed composition of the search committee for the Dean of Graduate Studies and Research, now a full time position. PPC recommends that such committees should include broad representation of the schools of the college.
      Sexual Orientation Language is now consistent throughout our website. PPC has been working with Howard Gordon to standardize the language used in all college information, both print and electronic.
      Put out a call for FA chair nominations; all came in for Joan Carroll the current FA chair.
**Academic Policies Council**
Met on Friday, April 5th and approved the:
- Gen Ed computer and information literacy plans for the Sociology and Modern Languages departments
- Proposed revisions to the Finance BS degree
- Proposed policy revision for students pursuing a 2nd degree at Oswego
- Proposed revisions to the list of electives for majors in the Biological Sciences department
APC affirmed a policy requesting that council members who fail to serve be replaced by the FA chair.
Language suggested as a friendly amendment to the Proposed Addendum to “Academic Load” description in the Undergraduate Catalog for Co-op placements as not seen as such by APC. Accordingly, the proposal was sent back to APC for further consideration.

**Priorities and Planning Council**
The council met on April 12th and approved the proposed revisions of the Psychology minor and major, the Philosophy-Psychology major, the five-year Psychology B.A./M.A. in Human-Computer Interaction, and the five-year Psychology B.A./M.B.A. Also approved were the proposed revisions of the Accounting, Finance & Law Department’s Finance B.S., pending final approval of the Communication Studies COM 210 to COM 211 transition for business students.
Continued discussion of possible initiatives in areas indicated by recent SOS results. Next meeting is scheduled for April 26th.

**General Education Council**
Met on April 2nd and approved:
- HIS 212 Women in History (World Aware – Humanities)
- MUS 329 World Music and Politics (World Aware – Humanities)
- PHY 204 Physics of Sound and Music (Natural Sciences)
- NAS 350 Contemporary Native America (World Aware – Soc & Behav Sci)
Also approved ISC 105 Introduction to Digital Humanities for Computer & Information Literacy, making it available as a cognate requirement in Computer & Information Literacy infusion plans. Set May 24th for our year-end retreat with the theme “Gen Ed is dead, long live Gen Ed.”
Developed a proposal to address the Gen Ed issues facing students who transfer from colleges on the quarter system, distributed at today’s meeting.

**Information Technology Council** – No report

**Graduate Council**
The Graduate Council met on April 12th and reviewed course proposals from several departments, approved with a few remaining minor edits as follows:
Council members also approved the revised catalog copy for the Five Year Combined Psychology & MBA Program. The next meeting is scheduled for Friday, April 12 at 8 am.

- **Library Council** – No report

- **Admissions and Students Services Council** – Will meet Thursday, April 18th.

- **Undergraduate Curriculum Council**
  UCC met on April 10 and approved the following proposals:
  - ANT/BIO 303 (update) - Conservation and Ethical Treatment of Nonhuman Primates
  - ART 317 (update) - Web Media I
  - ART 409 (update) - Multimedia
  - ART 417 (update) - Web Media II
  - BIO 453 (new) - Pharmacology
  - GER 441 (new) - German Translation: Methods and Practice
  - ISC 105 (new) - Introduction to Digital Humanities
  - ISC 410 (update) - Data Analytics
  - MAT 303 (new) - Introduction to Mathematical Thinking
  - PHL 111 (update) - Valid Reasoning I
  - PHL 310 (update) - Valid Reasoning II
  - PHY 101 (update) - Introductory Physics
  - PHY 103 (update) - The Realm of Physics
  - PHY 204 (update) - Physics of Sound and Music
  - PHY 362 (update) - Electrical Circuits and Machines
  - PHY 435 (update) - Computational Physics
  - POL 357 (update) - Latin American Politics
  - PSY 490H (update) - Capstone Honors Research Seminar
  - SPE 304 (update) - Educational Planning for Students with Disabilities

Changes:
- ADO 420 – change prerequisite to EDU 380 previously or concurrently
- ART 360 – is actually ART 260 (correction to minutes from Oct. 31 needed)
- GER 200 – Conversation through Film changes from Topics to a regular course
- GER 200 – Fairy Tales changes to GER 204 non-repeatable, new course
- GER 303 – Fairy Tales moves from Topics to GER 304 new

Final meeting of the semester is scheduled for April 24th.
Faculty Assembly Minutes
April 15, 2013
Chair: Joan M. Carroll
Recorder: Alex Elkins

- **Assessment Advisory Committee**
  Met on April 12th and discussed the following:
  Coordinator Brad Wray is working with the Director of Women’s Studies to revise their assessment practices. Brad’s “Assessment Fellows” program has been approved; a few fellows have already been identified for the 2013-2014 academic year. The Graduate program assessment workshop will be held on April 22nd from 11:30-1:00 p.m. in CC 137. Brad, Fehmi Damkaci, and reps/chairs/directors of grad programs across campus will be there.
  Personal Policies Committee is looking into the amendment to the charge.
  Discussed and revised a draft policy concerning the length of time assessment artifacts should be retained. We will likely share the recommendation with Faculty Assembly this semester.

V. **Provost Report – Lorrie Clemo**  
   **(See PowerPoint for additional details)**
   Thanked FA for the work of approving new programs and program revisions. Approval of courses is more efficient which means that SUNY Oswego has a vibrant curriculum.
   Discussed hires for 2013-14; salary ranges have been adjusted and adjunct salaries have been increased to $2,850 – the first of three planned increases.
   Presented timetable for Academic affairs leadership searches. In the fall the School of Education Dean search will be announced. Focus groups will be formed in the coming year to evaluate the search/fire process.
   Presented information about Academic Affairs’ grants and sponsored research. Results have been excellent – our goal was to increase grants this year by 5% and we accomplished an increase of 17.8%.
   Our goal is to enroll 400 students in COIL course by 2015 and we are on track to meet that. Six faculty members went to NYC for a COIL workshop. Patrick Murphy and Damien Schofield are working with members in Australia.
   Oswego Online Degree Program Development – Putting business plans together over the summer. SUNY is requesting 10 online degree programs per school by 2013.
   Our Global Laboratory Program is getting a lot of attention in Washington. This program sends undergraduate students to different placements around the world. Our goal is 50 students per year, but this year it exceeded goal at 61.
   We have had 142 STEM students since 2009 with 100% persistence in STEM. 3.5% to 13% have participated in Study Abroad and 8 students have had Peer Reviewed Journal Articles.
   Summer support for student scholarly and creative activities has also increased dramatically, primarily as a result of our Global Laboratory program.
   S. Korean Students Satisfaction Survey Results – overall they were very positive about their reception and experiences here. Peer-to-peer communication is very important for these students but these students were slightly confused by it. Some students reported issues with the internet and wireless connectivity.
   Challenges ahead – work on student retention; student opinion survey results and our response; planning for students in the work force, beyond their first job.

VI. **Retention Update - Kathy Evans and Rameen Mohammadi**
Statement of purpose – Student persistence to graduation is the responsibility of all divisions of the college. The retention task force was created in the fall of 2007 to help meet this responsibility. Implementation of the requirement that faculty record mid-term grades for all students in 100- and 200-level courses has had significant benefits. 70% of students who received this information mid-semester were able to save their classes. Faculty teaching approximately 4 out of 5 classes have complied with this requirement. This reporting also aids in monitoring the progress of international students. The program sends out emails to those students who are at a C- or below and sends emails of congratulations to students who are doing well.

Progress Report – 81% of Freshmen returned; Less than 40% of freshmen graduate within four years; six-year graduation rate is 60.1%. Our 1st year retention and six-year graduation rates put us in the 74th and 78th percentiles nationally. However, we are at the bottom of the list when it comes to SUNY graduation and retention rates. IPEDs indicate that it is not a measure of student selectivity; our students have very high testing scores. It is something institutionally.

Academic Advisement needs to improve. Many freshmen go five weeks without even meeting their advisor. There are cohorts of students that need more attention than others.

Initiatives in progress:
- Partners in Effective Student Engagement – Students generally make the decision to leave in the first 6 weeks of semester. The school is trying to figure out why students want to leave and get those students involved during this time period. A notification system is being developed to track the students who have problems so we can help them out.
- Partner in Support of Academic Achievement
- Retention and persistence is a major goal next year. We need students to graduate. Persistence is getting the students to graduation.
- The retention rate of Long Islanders is low, primarily because many of these students don’t realize that this area will be so different from their experiences.
- Hart and Johnson Halls have added significant programming to their experience and that keeps the retention rate high. Other halls change year to year for retention.

VII. Judicial Affairs Report - Lisa Evaneski

How does Judicial Affairs work on Campus? Minor infractions are handled in the resident halls and are put on the student’s record. Major infractions are personally reviewed by Lisa Evaneski. There are many “failure to comply” violations while violations resulting in probation have been decreasing. Sanctions depend on a student’s judicial history and the severity of the offense.

Need faculty and staff to fill three seats on the Student Conduct committee. Also need to fill the Administrative Appeals Board which reviews testimonies and appeals after the initial review.

Judicial Affairs has been successful at focusing on student success and connecting students to community to become involved and be successful.

Currently Judicial Affairs is working on more Title IX training, Restorative Justice, and a name Change.

VIII. Elections

Jennifer Knapp, COM, was elected to the search committee for the Dean of Graduate Studies and Research. Jim Nichols, Penfield Library, agreed to serve on the search committee for the Dean of Extended Learning.
IX. Unfinished business

Proposed MBA in Health Services Administration
There is a big need for a program such as this since health care and its administration are growing fields and there are no comparable programs in this area. Priorities and Planning Council and Graduate council have already approved this.
Approved 30-0

Proposed Addendum to “Academic Load” description in the Undergraduate Catalog
Referred back to Academic Policies council.

Proposed policy revisions for Audit Registration
Approved 27-0

X. New Business – None

Meeting Adjourned 5.05 pm