The meeting was called to order at 3:10 pm.

I. Approval of Agenda – The agenda was approved as distributed.

II. Approval of Minutes
The minutes of February 25, 2013 were approved as distributed.

III. FA Chair’s Report – Joan Carroll
There are only three more meetings this semester. Committees and councils that have proposals to be acted on this semester must move things along. The final meeting is only 55 minutes.
Representative of the Environmental Sustainability Team will update Faculty Assembly on their activities at our April 1 meeting.
Lisa Evaneski from Judicial Affairs will report on April 15, providing an overview of Judicial Affairs and ways in which faculty can get involved.
Presentation of the effects of summer construction on academic building and walkways will be given at the April 15 meeting.
All approved proposals have gone to President for signature.
It is essential that department representatives continue to communicate the business of FA to department constituents.
Please continue to send handouts and reports to faculty.assembly@oswego.edu and to bring reusable cups to meetings.

IV. Reports of Councils, Committees, and Task Forces

• Personnel Policies Council
Discussed and reviewed the lists of Full Voting and Limited Voting Faculty, noting a number of errors. The lists have been sent to the deans asking them to share with their department chairs. Members were asked to encourage chairs to review the lists carefully and report any errors to Margaret Ryniker.
A question was asked about voting rights of NTPs. PPC asked that suggestions on this matter be sent to them.
The definition of Limited Voting Faculty was provided – Members of the academic staff (individuals whose primary responsibilities are teaching or librarianship) who have been employed either part time or full time for six consecutive semesters. Personnel Policies will also send a campus-wide email soliciting nominations for next year’s chair of Faculty Assembly.

• Academic Policies Council
  Met on Friday, March 1 and approved the proposed changes to the Human Development BA as well as the proposed Human Development Minor. The council will next meet on March 15.

• Priorities and Planning Council
  The council met on March 1 and discussed the university budget with Nick Lyons and the proposed Psychology Department program changes. The revised proposal for the MBA in Health Services Administration was approved. The next meeting is scheduled for March 15.

• General Education Council
  Met on February 26 and approved:
  THT 308 Women and the Theatre World Awareness--Fine and Performing Arts
  THT 251 Costume History Western Civilization
  POL 409 Comparative Energy Policy World Awareness--Social and Behavioral Sciences
  Met on March 5 as well and approved a proposal to change revise Gen Ed 21 by deleting the Non-Western Civilization attribute. The council placed the formal motions, rationale and side-by-side on the table for Faculty Assembly action on April 1. A question was asked about the two different effective dates in the proposal. Answer: Fall 2013 will mark the beginning of GE21 and Fall 2014 would give the council time to work on GE21.
  The council also approved the following:
  PHY 303 The Beginnings of Science: A World View World Awareness--Natural Sciences
  HIS 367 Global Disease World Awareness--Humanities

• Information Technology Council
  Will meet on March 12.

• Graduate Council
  The Graduate Council met on March 1. Members continued their review of the proposed MBA in Health Services Administration. The council also made recommendations for changes in several proposed courses. The next meeting is scheduled for March 15 at 8 am.

• Library Council – Will meet on March 11.
  Deborah Curry of Collection Development reminded the council about Penfield’s Faculty Research Grants at their March 11 meeting. There will be 10 grants of $400 available for
materials for library collections, course development or research projects. The due date for proposals is Friday April 5.

Ebooks are now available in many different collections, ranging from ebrary (Academic Complete, multi-user), OverDrive (popular culture, fiction and nonfiction, including foreign languages), Google and Hathi Trust. Along with expansions to ebook services, the library has a one-week old 3-D printer that is not quite ready for operation, but will be soon.

The council reminded faculty and staff to submit artistic works between April 8 and 19 at reference desk for the exhibit “On My Own Time.” The pieces will be on display in May, and several pieces will be selected to be part of an exhibit at The Everson.

The library will continue to search for an Associate Director. Three candidates have been interviewed and an offer has been extended. Interviews will soon start for the position of online learning and instructional development librarian.

Finally, a book sale will be held during reunion weekend, 7-9 June. During that weekend special collections will be open on June 7, a technology petting zoo will be held featuring the new 3-D printer on June 8, and Tea time will be held with the Director.

• Admissions and Students Services Council
  The council met with Lisa Evaneski of Judicial Affairs to continue the discussion of interim and regular suspensions and other judicial procedures. The council discussed communication challenges for students to know their rights, and for faculty to be able to direct students to proper resources in the event that they need to engage in the judicial process. One recommendation the council will follow through on is to have a flow chart, similar to what came out of the “how to deal with disruptive students” meetings. Also discussed were the challenging issues of confidentiality, procedural transparency, and misinformation. These discussions will be continued at the next meeting, which has yet to be scheduled.

• Undergraduate Curriculum Council
  Has not met since the last FA meeting but will meet twice before the next meeting – March 13 and 27.

• Assessment Advisory Committee
  The AAC met Friday March 8 and discussed the following:
  (1) Assessment Coordinator Brad Wray reported the January workshop with Barbara Walvoord was a success. The annual assessment report form has been updated and will be sent to chairs and added to the AAC website soon. Brad has met with the Political Science department to help them revise their assessment plan, and with Associate Dean Fehmi Damkaci about the assessment of graduate programs. He has a meeting scheduled with the Director of Women’s Studies. Lastly, he informed the committee of upcoming initiatives and conference opportunities.
  (2) Dr. Christopher LaLonde gave a presentation about how the AAC will factor into the General Education assessment cycle. Per Provost Clemo’s amendment to the charge of the
committee, the AAC will now “Review annually General Education Assessment findings. Compile an executive summary of recommendations and share with faculty at an annual retreat.” The council discussed at length the seriousness of this added responsibility, and decided it best to propose a motion and vote on it. The motion read: The Assessment Advisory Committee is agreeable to amending the charge of the committee to take on additional General Education assessment responsibilities. The motion was approved unanimously by the voting members in attendance. Lastly, the council thought it best to seek clarification about the process for amending charges of standing committees.

**Campus Concept Committee**  
The committee did not meet on 4 March. The next meeting will be March 25 at 3 PM

V. **Election for Vacancies on FA Councils and Committees** – No nominations

VI. **Unfinished Business**  
Proposed bylaw revisions – Interdisciplinary/Shared Appointments  
Revisions affect Appendices B and D of the Faculty Bylaws and have been proposed to formalize a process to address the expectations and subsequent evaluations of faculty whose responsibilities cross traditional department lines. In developing the proposal, the Personnel Policies Council received feedback from the academic deans as well as the IPAC chair.  
The proposed bylaw revisions passed 36-1.

VII. **New Business** – None

The meeting was adjourned at 4:20 pm.