The meeting was called to order at 3:05 pm.

I. Approval of Agenda

Motion was made to remove the November 26, 2012 minutes from Item II (Approval of Minutes) to allow members adequate time for review. The revised agenda was approved.

II. FA Chair’s Report – Joan Carroll

The entire community – faculty, staff, students and administrators – contributed $1,800 for the family of construction worker, Lateef Haskins, who died in a construction accident on campus in the fall.

Mike Pisa, Interim CTO, will be invited to present a technology update to the assembly and the Environmental Sustainability Team will also be invited to give a progress report.

Please continue to send handouts and reports to faculty.assembly@oswego.edu and to bring reusable cups to meetings.

III. Reports of Councils, Committees, and Task Forces

•Personnel Policies Council
  Is waiting for feedback from IPAC on the proposed bylaw revisions relative to Interdisciplinary Hires / Shared Appointments. Will also be working on questions related to Limited Voting Faculty status this semester.

•Priorities and Planning Council
  Met on November 30th and received a detailed report from Dan Griffin on Admissions and enrollment trends.

•General Education Council
  General Education Council met on Nov. 28 and approved MUS 323 Women and Music for the Humanities category and on Dec. 5 approved ANT 372 for World Awareness - Social and Behavioral Science category pending specific revisions.
Also resolved that “Current non-western civilizations courses shall after spring 2014 no longer carry the non-western civilizations attribute.” This gives an assessment cycle for all non-Western courses to migrate to World Awareness.

At both meetings a number of items were not approved. The relevant departments have been notified.

Questions were raised about the resolution and the council reported that after Spring 2014, a Non-Western Civilization course will no longer count in that category. However, those who took this course before this time frame and transfer students will be able to use that Non-Western Civilization course as a World Awareness course.

Concerns were raised about the council’s authority to make such a determination. It was asked that the exact language of the policy change be provided to the FA membership for further consideration.

**Information Technology Council**

Met November 28, 2012 and discussed submissions to the Technology Improvement Program. $225,000 could potentially be granted to the campus for Technology Improvements. These improvements include campus-wide video editing software, completing five year replacement plans for staff and an introduction of e-Folios. Also discussed were accessibility issues over campus for files.

**Graduate Council**

Met December 14 and reviewed MBA in Health Services Administration. Will continue with the review at the next meeting.

**Library Council**

Meeting Monday, February 11, 2013

**Admissions and Students Services Council**

On November 30, 2013 ASSC met with Gurdeep Skolnik (from International Education who is our school’s “principal designated school official” with the Student and Exchange Visitor Information System (SEVIS)) and Jim Scharfenberger (Dean of Students) about what happens when an international student is suspended.

Notes from the meeting: What happens when an international student is suspended?

- Gurdeep gave an overview of Department of State regulations.
  - International degree-seeking students (F1 visa) must be enrolled in 12 hours. There are some authorized exceptions to maintaining the minimum course load. Otherwise, they are “out of status” and their I20 visa is terminated. Within five months students can reapply and have their visa reinstated.
  - If a disciplinary action (including suspension) is taken, the PDS (principal designated school official – ours is Gurdeep Skolnik) must notify SEVIS within 21 days.
Exchange students (J1 visa) must be enrolled in 12 hours
- Students who have been suspended cannot be reinstated.
- For all intents and purposes, all our students have the same rights and responsibilities, and are afforded due process through Judicial Affairs. If they’re found not guilty, nothing happens. If the finding of Judicial Affairs is to suspend, then the PDS must report within 21 days.
- If a suspended student has to leave the dorm, they can go to the hotel, and they have to depart the country within a designated time limit.

Jim Scharfenberger gave an overview of the process for all students.
- Any student on interim suspension is notified. There is an investigation, and an examination of whether the student’s presence will create issues in the residence hall prior to the Judicial Affairs hearing. Sometimes the student will be transferred to another residence hall.
- Cases for students on interim suspension are fast-tracked and they typically have a hearing within 5 days.

Howard Gordon added the following during this report: A student has 5 days to appeal to the President if they are suspended. During that time they can ask the Dean for permission to remain on campus.

The Council also held a winter breakout session on the usage of electronics in the classroom on January 22.

The President’s committee on Judicial Process will meet on February 15.

**Undergraduate Curriculum Council**
Currently the council has a handful of proposals to review for the next meeting.

**IV. Election for Vacancies on FA Councils and Committees**
Ray Morrison – LIB was nominated and elected to the Non-FA 11-13 seat on the Graduate Council. Tanya Ramalho – C&I was nominated and elected to the FA 11-13 seat on the Admissions and Student Services Council.

**V. Faculty Senate Report**
Was moved to the General Faculty meeting following this meeting.

**VI. Unfinished Business**
Proposed Technology Minor was approved 38-0.
Proposed Mathematics/Applied Statistics Cooperative – works with both BS and BA degrees in Mathematics – was approved 37-0.

VII. New Business – None

The meeting was adjourned at 4:05 pm.