Dear Educational Leadership CAS Candidates:

Effective December 31, 2013, all applicants for certification are required to complete six clock hours of coursework or training in accordance with Article 2 Sections 10-18 of the Education Law. This training is available only from a provider approved by the New York State Education Department. The SUNY Oswego registrar’s office MUST be provided proof that you have completed this training PRIOR to you being recommended for your School Building Leader and/or School District Leader certification.

There are two ways to receive this training:

1. through the School of Education at SUNY Oswego (information is listed below);
2. through a NYS approved trainer (BOCES information is listed below).

If you are unable to complete the DASA training through Oswego’s Office of Extended Learning, please refer to the DASA Providers' Website (http://www.highered.nysed.gov/tcert/certificate/dasa-applicant.html). This website lists all the registered (state approved) DASA providers in NY State. You can complete the workshop through one of those providers and submit a certification of completion to the Educational Administration Department at Oswego.

1. SUNY Oswego School of Education provided training:
   There are two DASA sessions scheduled for this semester. Cost is $75 and candidates will register by sending an email to the registrar's office (registra@oswego.edu) from your Oswego email address. The email must list your id number (800 #) and the date of the session you prefer. The registrar will enroll you in SOE 597.

   These two sessions meet from 8:30-3:30 pm with a one hour lunch break. Lunch will be on your own. All 6 hours of this training will be “in person” face to face. You select only one of these sessions.
   - Nov 23, 2013     211 Campus Center
   - Dec 7, 2013     Metro Center (Syracuse)

   First come, first served. There are 35 seats available in each session.

2. BOCES provided training:

   Onondaga-Cortland-Madison BOCES: http://ocmboces.org/teacherpage.cfm?teacher=2369
   this is 3 hours of in person training and the remaining 3 hours can be completed on-line. Cost is $100.

   Jefferson-Lewis BOCES:
   Send inquiries as soon as possible to John Warneck, Health & Safety Coordinator at jwarneck@mail.boces.com. This semester, Jeff-Lewis BOCES is offering 2 three hour sessions. Both must be attended in person. Cost is $100. The sessions are December 5th and 12th from 5-8pm in Conference Rooms A&B

   There will be more sessions available for spring semester at all of the listings above. As always, if you have any questions, please feel free to contact me.

Respectfully,

Angela Perrotto
Chair, Department of Educational Administration, SUNY Oswego