WHO TO CONTACT for more specific information:

**COMPASS**, 145 Marano Center, (315) 312-5522
withdraw@oswego.edu
- withdrawing or dropping courses
- official withdrawal from college
- information on tuition & fees refunds
- military leave of absence (how to return to Oswego in the future)

**Veterans Services**
151 Marano Center (315) 312-2270
benjamin.parker@oswego.edu
- effect on GI Benefits
  http://www.oswego.edu/student/services/veterans.html

**Financial Aid**
206 Culkin Hall, (315) 312-2248
finaid@oswego.edu
- effect of withdrawal on financial aid

**Residence Life & Housing**
303 Culkin Hall, (315) 312-2246
reslife@oswego.edu
- moving out of your room
- room selection / holding a room for your return

**Registrar's Office**
(Scheduling & Registration)
301 Culkin Hall, (315) 312-2136
walpole@oswego.edu
- registration information at point of return to campus

**SUNY OSWEGO**

Military Activation While in College

SUNY OSWEGO

Support for students called up to Active Military Duty

COMPASS
145 Marano Center
Oswego, NY 13126
Phone: 315-312-5522
Fax: 315-312-5443
Email: withdraw@oswego.edu
Support for our students in the military

SUNY Oswego’s Military Leave of Absence policy and the policies of the Board of Trustees of the State University of New York regarding the refund of tuition and fees for students who are activated to military service, are intended to support the educational goals of our students. If your study is suddenly interrupted by active military service, the information in this brochure should help you understand the options available to you.

Points for Discussion

Can I remain registered for my classes?

What grades will I receive if I withdraw from the college?

It really depends on how long you will be gone and at what point in the semester you need to leave.

If you will only be gone for a week or two, you should contact the Compass and we will do an out-of-class notice for you. This will notify all your professors that you are away for a temporary military assignment. It is important that you contact your professors, either by phone or email, as soon as you are able to so you can discuss what you are missing in class.

If you are leaving on a long-term active duty assignment, and it is not near the end of the semester (last few weeks), you should probably think about an Official Withdrawal from College. If you withdraw due to military activation, you will be eligible for a refund of tuition and fees, and prorated housing and dining plan costs (if you have paid for these.) You will receive “W” grades, either WP (withdrew passing), WF (withdrew failing), or WN (withdrew no grade). (WP/WF/WN has no impact on your cumulative grade point average.)

If your active duty reporting date is closer to the end of the semester, or depending on the work remaining in your courses, you may want to consider a combination of Incompletes and Late Course Withdrawals. Subject to the professor’s approval, an Incomplete would allow you to complete the course remotely or offer an extended timeline to complete the course. Typically, Incompletes are only feasible when you have completed 80% or more of the coursework, and only if the professor expects to be at Oswego beyond the end of the semester. Arrangements for Incompletes are made directly between the student and the professor. Late Course Withdrawals can be processed late in the semester and allow for withdrawal from individual courses. Grading of WP/WF/WN as previously described would apply to late course withdrawals also.

What happens financially if I withdraw from college?

If you withdraw from college due to military activation, you will be eligible for a refund of tuition and fees.

How do I register to return to Oswego? Do I need to reapply?

If you withdraw from Oswego, or leave the campus for an extended amount of time due to military activation, you can request a Military Leave of Absence. A military leave of absence will help to facilitate your return to the campus. If you are on military leave and are ready to return, you should contact the Registrar’s Office at (315) 312-2136 for registration information.