

## So you want to work in Central New York?

You are not alone! Although many graduates think about leaving for other geographic areas after graduation, over 80% remain in New York State, and 50% settle down in the Central New York area. There are great reasons to stay in NY - lakes, mountains, metropolitan areas, educational opportunities, etc.. It can, however, be challenging to find the right job. The time-tested strategies of perfecting resumes and cover letters, networking and rolling up your sleeves and working hard are your best bet, and our office has significant resources to assist you with this. However, the digital age has impacted many aspects of our lives, including our career search. To help you find the best opportunities in our area, we have compiled some online sites that will get you to the organizations that are hiring.

### ***EssentialNYJobs.com*** ([www.essentialNYJobs.com](http://www.essentialNYJobs.com))

If you're looking for a career in the hottest fields, this website provides a look at the "Hot Job Sectors" in Central New York & surrounding areas and lists the top employers in each, along with updated openings.

You can search for potential jobs from a list of over 40 categories and check out nearly 8,000 job links from nearly 500 regional career web sites. This site also features a link to Project Ion, a website devoted to summer internships in NYS. According to their website, 60% of employers will hire former interns, so finding an internship while you are still in school is a great way to get your foot in the door and make connections.

### ***QuietAgent.com*** ([www.quietagent.com](http://www.quietagent.com))

If you're currently employed and beginning your search for a new career, this site provides anonymous and effective job search tools with minimal work on the part of the job seeker. Simply sign up, create a free profile, and let this website go to work for you. By setting the pay scale and job description that you want, you ensure that only ideal offers will reach your inbox. Once an employer reviews the information you have chosen to make public, that employer will contact you. You then decide whether to release your contact information for further consideration, or to remain anonymous and say no. You can block your current employer from seeing your information and you will be considered for every search globally.

### ***New York State Job Exchange*** ([www.americasjobexchange.com/ny](http://www.americasjobexchange.com/ny))

A state and federal government partnership, this website lets you create a free profile so that you can post your resume, create a cover letter, and manage your job search. A feature called "Search Scout" will filter through posted vacancies and email you the search results so that you can browse through hundreds of potential jobs at your convenience. You can also do your own search for jobs in your area by job category or geographic location. With thousands of new jobs posted daily, finding the perfect job has never been quicker or easier! Another great feature is a link to hightechny.com, a website featuring over 40,000 high tech job openings in NYS. This site allows you to search for new jobs, find high tech employers, find training information, check out employer websites, and find out about high tech job fairs in your area. If you're interested in a fast-paced career, this is a good place to start.

*One of the best sources of information about entering any career field is currently practicing professionals. Since they know the "reality" of the career, they can give you some of the most up-to-date information you need to know. SUNY Oswego can assist you in connecting with alumni to gather the information you need to know to make the best decisions. We conduct on and off-campus career fairs, metro area networking events, and company information sessions or site visits.*

***Jobs.Syracuse.com*** (<http://jobs.syracuse.com>)

This website features classified ads from The Syracuse Post Standard newspaper and allows you to search for the right job from a typical listing of over 1,000 vacancies. Enter specific search criteria, including keywords & job category, receive job alerts, learn about writing a resume and cover letter, and receive tips from career columnists – all in one place. You can also sign up for their email Job Bulletin, featuring tips & more information regarding job search strategies.

***JobsInNewYork.com*** ([www.JobsInNewYork.com](http://www.JobsInNewYork.com))

This site makes the job search personal by giving you the option of creating your own FREE profile, posting your resume, receiving email notifications and more. Simply provide your contact information, an up-to-date resume, and email address and you will be notified each time a potential employer views your profile and wants to get in contact with you.

This site also allows you to search for jobs using several specific criteria, including

- Keywords
- County/Zip code
- Miles willing to commute
- Job category
- Full or part-time positions

You can also view company profiles, and an up-to-the-minute list of companies with posted vacancies. Looking for a job fair in your area? Check out the list of upcoming job & career fairs...view details, find out about registration information, and more. Need a temporary way to earn extra cash during summertime and school vacations? There is also a list of updated seasonal positions.

***CentralNewYorkHelpWanted.com*** ([www.CentralNewYorkHelpWanted.com](http://www.CentralNewYorkHelpWanted.com))

Like the slogan says, “Long name...amazing results!” This website offers a wealth of job search tools, including:

- Classified ads that let you click on job details and even apply online
- Post a resume and apply for jobs with just a few clicks of your mouse
- “AutoNotify 24/7,” a feature that will scan new ads nightly and email you directly so that you can be the first to apply to new openings. You can also take free career assessments and use the Salary Wizard to learn more about average salaries in different careers, or to find out if you’re being paid what you’re really worth.

***CNY Employment Guide*** ([www.cnylink.com/eg](http://www.cnylink.com/eg))

Imagine being able to view the latest job openings and general information about jobs in the CNY area twice a week, both online and in print – this site is a direct link between employers and job seekers. *The Employment Guide* is also available in print on over 650 newsstands in six CNY counties. Search for job listings from over 10 categories and get in touch with potential employers in minutes. No matter where you are, you can access job opportunities and find a career that is right for you. Click on the “In Your Field” link and view recent job openings, including a description, salary information and application information. There is also a Calendar of Events, featuring updated listings of career-related events in CNY.

***Workforce New York*** ([www.labor.state.ny.us](http://www.labor.state.ny.us))

This site provides a list of government civil service sites in New York State. Search job openings through the labor department, find information about upcoming civil service exams, learn about special services for veterans and more. Looking for a career in an exciting new field? This site also includes a section on high-tech jobs and apprenticeships in NYS. In addition, if you are looking to post a resume, find out about local job fairs, or get a glimpse of the job outlook in NYS, this is the place to go.

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***CNY Employment.com*** ([www.cnyemployment.com](http://www.cnyemployment.com))

If you're interested in a career in a technology-related field, this site has links to several different websites that allow you to directly contact employers in fields such as Software Engineering, PC Support, and IT Development.

This website also links you to hundreds of employment and job listings, employment services, and classified ads in the CNY region. You can also find tips on resume writing, interviewing, and other job search strategies. You can also click on links to national classified ads and other Internet-based job search sites, including [monster.com](http://monster.com) and [careerbuilder.com](http://careerbuilder.com). While you're here, create a free, confidential account and receive job alerts, store your resume and cover letter for quick access, and store positions of interests and jobs that you have applied to.

***davincijobs.com*** ([www.davincijobs.com](http://www.davincijobs.com))

This website is a one-stop shop if you're looking for opportunities in Central and Upstate NY. Browse through several different professions and industries, including:

- Software, Electrical, and Environmental Engineering
- Defense & Security
- Education
- Finance, Accounting & Administration

You can also browse through participating companies – including the top employers in the region - academic partners, and community resources. Make sure to check out the featured “Employer of the Day” and browse through the “About Central New York” section, which provides a detailed look at the economic outlook in several NY regions. Also check out the “Advanced Job Search” link & create your own personalized search form using categories like desired salary and geographic region.

***CNY Works.com*** ([www.cnyworks.com/job-seekers/](http://www.cnyworks.com/job-seekers/))

This site connects job seekers and employers. You can also visit the CNY Works office in Syracuse, which features a unique, on-site “Resource Room” where you can use Internet-accessible computers, receive resume assistance, fax job applications, and speak to trained career assistants. If you prefer to just surf the net, check out their listing of local employers and links to other job search websites. If you're interested in a career that will really have an impact on the community, or you are looking for literacy-related assistance for yourself, check out the "Literacy Programs" link. There you will find contact information for several literacy programs in CNY - a great idea for students enrolled in an education-related major or students who are looking to volunteer.

***Not sure what career path is for you?***

Don't worry, we have many resources that can assist you. The first step is determining the best fit for you in the world of work. You can assess your interests, your skill sets, as well as what is important to you (your values) and match that up with potential career options.

We have web sites that can help you assess who you are and suggest reasonable matches, and career counselors who are happy to assist you through this process. Figuring out what you want to do with your life is a critical aspect of your college education and we are here to help!

