

DEADLINE: MARCH 15, 2012



State University of New York at Oswego
FUNDING REQUEST FORM

Note: Please type. This form has been enabled so that you can complete it using Adobe Reader. However, it works best using the full version of Adobe Acrobat. Complete and submit 14 copies by March 15. Use only the form provided. Collaboration is encouraged. (One copy of additional materials such as slides or DVDs may be included with your funding request.)

Check one:

- | | | |
|---|---|-------------------------------------|
| <input type="checkbox"/> Art Gallery | <input type="checkbox"/> Performing Arts | <input type="checkbox"/> Film/Video |
| <input type="checkbox"/> Visiting Artists | <input type="checkbox"/> Writing Arts | <input type="checkbox"/> Other |
| <input type="checkbox"/> Theatre Department | <input type="checkbox"/> Music Department | |

Applicant: _____

Name of event: _____

Date of event: _____

Location of event: _____

Anticipated attendance: _____

Person responsible for coordinating event: _____

Phone: _____

Email: _____

Other sources from which funding has been or will be requested:

Mark as (P) for pending or (S) for secure

Enter the amount with a minus sign in front

Organization and Amount Requested:

(Example: -\$3,000.00)

1. _____

2. _____

3. _____

4. _____

Total Requested from Other Sources

Signature of Applicant

ARTSwego Funding Requested



State University of New York at Oswego
PROPOSED BUDGET

Name of Event: _____

Artist Fee	\$
Hospitality	\$
Lodging	\$
Artist Travel	\$
Professional Labor	\$
Specify _____	
Student Labor	\$
Specify _____	
Production	\$
Specify _____	
Equipment Rental	\$
Publicity	
Specify _____	\$
Specify _____	\$
Specify _____	\$
Additional Printing	\$
Mailing	\$
Supplies	\$
Specify _____	
Other	\$
Specify _____	
Specify _____	
	TOTAL \$
	Total Requested from Other Sources \$
	TOTAL ARTSWEGO FUNDING REQUESTED \$

NOTE:

The use of funds is restricted to the specific purpose requested.

Exceptions must be approved in advance. If you request funds to take a visiting artist out to dinner you may request a maximum of \$40 for you and your guest.

CREDIT:

The ARTSWego logo is available in color & b&w and must appear on all promotional materials. Please include this statement: *This program is funded by the Student Arts Fee.*

Please describe your proposed program:

How do you plan to promote the program?